

COVID-19 Risk Assessment Form (Bowls England version)

Details can be found at: <https://www.bowlsengland.com/coronavirus-guidance/>

Club name:	Bantham & Ongar Bowls Club	Date:	23rd July 2020 (4th review)							
Venue address:	Weald Bridge Road, North Weald	Location:	The Bowls Green							
Club manager/ secretary name:	Sue Czuba	Club manager/ secretary contact:	01277 352955							
Location of:		Evacuation Procedure:	Emergency Aid Procedure:							
• telephone	Personal mobiles only	Sign updated and meet point changed to car park	First Aid box provided.							
• first aid kit	Roll-up box									
• first-aider	N/R - Low numbers under 30 persons									
• accident book	Roll-up box									
Does the venue have:										
• Health and safety policy?	YES	• Civil Liability Insurance?	YES							
Potential Hazard(s)	People Exposed (✓)			Evaluation of Risk L=Low, M=Medium, H=High			Actions to treat risk	Action by (who?)	Action by (when?)	Done (✓)
	Participants	Volunteers	Public	Frequency	Severity	Overall				
Social Distancing	✓	✓	✓	M	H	H	Communicate in advance with members to advise on social distancing requirements. Circulate the Bowls England guidelines to all members prior to arrival. Provide clear guidance on social distancing to visitors on arrival, e.g. signage and visual aids. Limit numbers of bowlers on green at any time- 6 players per rink. 18 persons in total Spectators allowed..This change will come into effect from 23rd July 2020	Club Secretary	Sue Czuba Prior to Reopening	✓
Equipment	✓	✓		M	H	H	Only essential items of equipment to be used, as per Bowls England guidelines. Participants to clean any shared equipment before and after use.	Club Members	FAC Ongoing	✓

Clubhouse Facilities	✓	✓		M	M	M	<i>Close access to the clubhouse, except for toilets and hand-washing facilities (if required).</i>	Green keeper	Prior to re-opening	✓
Hygiene and Sanitisation	✓	✓		H	M	H	<i>Hand sanitisers to be made available within the club grounds and accessible to members. Members to be encouraged to carry their own sanitisers with them.</i>	Sue Czuba	Ready for re-opening, then ongoing	✓
Booking System	✓	✓		L	M	M	<i>Put in place an off-site booking system, either online or via phone/email. To include Spectators</i>	Sue & Francis Czuba	Prior to re-opening	✓
Green Maintenance		✓		M	L	M	<i>Follow the Bowls England 'Interim Works and Fit for Play' Green Maintenance Guidance issued on 1st April 2020.</i>	Greenkeeper	Ongoing	✓
Emergency Procedures	✓	✓		L	H	M	<i>Extra care to be taken when bowlers are accessing the club on their own.</i>	Sue & Francis	Ongoing	✓
Car Park	✓	✓		L	M	M	<i>Booking system and space between allocated slots will alleviate</i>	Bookings Officer	Ongoing	✓