

Bantham & Ongar Bowls Club

Premises Hiring Agreement – Scale of Charges (Last Reviewed April 2016))

THE BOWLS CLUB PAVILION, WITH A CAPACITY OF 100 PERSONS, IS AVAILABLE TO HIRE BY SPORTS & FITNESS GROUPS. BANTHAM & ONGAR BOWLS CLUB MEMBERS MAY ALSO HIRE THE HALL FOR ONE-OFF NON-PROFIT MAKING SOCIAL EVENTS.

Booking:

Contact the Lettings Officer (Mrs. Ann Foster) to make a booking

By Phone: 01992 523810

By email: Bookings@banthamandongar.org.uk

Any bookings made will be provisional until a complete Premises Hiring Agreement is completed, signed and a cheque/cash is received to secure the booking.

Payments/Security Deposit/Cancellations:

Hiring of the premises incurs an hourly charge and the placement of a refundable security deposit of **£100**.

Payments may be made by cash, cheque (made payable to Bantham & Ongar Bowls Club) or direct bank transfer (BACS):

Sort Code: 20-29-86

Account No: 50647411

No debit or credit card payment facility is available.

The payment in full must be paid at least **two weeks before the hiring takes place**. The Club reserves the right to cancel the hire at short notice if the hire fee and deposit are not paid in full in accordance with this requirement. In the case of "Regular" bookings, which are charged at a reduced rate the monthly hire charge must be paid in advance.

The security deposit is refundable subject to the conditions set out in the Bantham & Ongar Bowls Club Lettings Policy. Refunds will only be made by cheque, even if originally paid in cash. Intending hirers should ensure that this is acceptable to them before making a booking.

Any cancellation by the Hirer must be made in writing to the Lettings Officer. If more than 14 days' notice is given, there is no cancellation fee. If less than 14 days' notice is given, the Hirer shall forfeit 20% of the hire fee.

HIRE RATES (2016)

Regular (6 weeks or longer) Weekday bookings	£14.00 per hour
Regular (6 weeks or longer) Weekend day bookings	£20.00 per hour
Children's parties (weekends)	£16.50 per hour
Weekends or one off week day events	£25.00 per hour
Full day Saturday	£150 .00
Full day Sunday	£125.00
Bar Hire	£80.00
Additional Use of Kitchen	£25.00